

Preliminary Minutes

Town of Plymouth, Vermont

Select Board - Regular Meeting

Monday, May 20, 2024 @ 6:00 PM

Municipal Building Meeting Room

<u>Board Members Present:</u>	Jay Kullman	Rick Kaminski	Keith Cappellini
<u>Staff Members Present:</u>	Angela Kissell	Elaine Pauley	Michael Coleman
<u>Others Present:</u>	Bruce Pauley Dave Olster	Karen Evans Craig O’Briskie	Rick Martin Patrick Cody (OVTV)
<u>Zoom Attendees:</u>	Margaret Tucker		

1. Call to Order and Introduction of Those Present:
 - a. Jay Kullman called the meeting to order at 6:00 pm.
2. Consideration of Any Changes, Additions or Removals to Agenda:
 - a. Jay Kullman said that we were going to move item #11 into Executive Session and we will strike item #5 from the agenda.
3. Approve Meeting Minutes:
 - a. **Rick Kaminski made a motion to approve the April 15, 2024 Regular Meeting Minutes. Keith Cappellini seconded the motion. The motion carried.**
 - b. **Rick Kaminski made a motion to approve the May 3, 2024 Special Meeting Minutes that were related to the towns line of credit only. Keith Cappellini seconded the motion. The motion carried.**
4. Citizen Comments:
 - a. Residents had a brief conversation around road name signs and were told to see Michael Coleman to get one.
5. Appointment of New Town Treasurer:
 - a. This item was removed from the agenda.

6. Review and Approve Liquor License(s):
 - a. **Jay Kullman made a motion to approve Echo Lake Inn Resort, Inc as well as Whetstone Station Restaurant & Brewery, LLC permit requests. Rick Kaminski second the motion. The motion carried.**

7. Review and Possibly Approve Cost for Placement of American Flags on Poles in Plymouth:
 - a. **Keith Cappellini made a motion to approve the purchase of 35 3x5 American Flags that will be placed on the telephone poles in Plymouth with an approximate cost of \$4,856.25. Rick Kaminski seconded the motion. The motion carried.**

8. Ratification of the M&T Bank Line of Credit Current Expense Note and Exhibit A:
 - a. Jay read the following: *Regarding the Town of Plymouth Current Expense Note (Line of Credit), I move the Select Board to Ratify that Exhibit A, the SOFR Rate Rider, is incorporated as referenced in the Current Expense Note that the Select Board approved at a duly warned meeting held on Friday, May 3, 2024 at 8:30 am in the town auditorium and signed by Jay Kullman, Chairman of the Select Board and Elaine Pauley, Treasurer.*
 - b. Jay Kullman made a motion to read documents and accept rider. Rick Kaminski seconded the motion. The motion carried.

9. Review of Grader Quote:
 - a. Rick Kaminski gave an update on the new grader cost. The cost of a new Caterpillar 120 AWD Joystick Machine is \$369,900.00 less \$30,000 (Caterpillar 130G Trade) for a net cost of \$339,900.00. It was agreed to table the decision on the grader until a later date.

10. Animal Control Officer / Nuisance Dog Hearing:
 - a. Jay Kullman said that this would not be discussed as no one was in attendance to have a discussion.

11. Discussion on Benefits for Employees:
 - a. Jay Kullman moved this to Executive Session.

12. Reminder of Billings Road Bridge Closure:
 - a. Rick Kaminski gave an update on Billings Bridge. Part of the initial project was quoted as minor work to the deck needed; however, after getting in there it will be more than extensive. They will pour three (3) inches of overlay. We are waiting for the quote, but cost will be approximately \$220,000 or \$230,000 plus change order. He added that we have to pay it then seek reimbursement as we did receive a grant for approximately \$200,000. Repairing the hydrant is part of the work being done by Daniels.

 - b. Jay Kullman did add that the Patch Brook Bridge engineering services came in higher because a survey has to be done. The cost is going to be approximately \$5,000 which is \$3,500 more than originally budgeted for.

c. Jay Kullman made a motion to approve the additional cost of \$3,500 for the survey. Rick Kaminski seconded the motion. The motion carried.

13. Sign Warrants and Review Mail:

14. Next Select Board Meeting Date:

a. June 3, 2024 Regular Meeting

15. Possible Executive Session:

- a. Went into Executive Session at 6:50 pm.
- b. Came out of Executive Session on 7:51 pm.

16. Adjourn:

a. Jay Kullman made a motion to adjourn at 7:52 pm. Rick Kaminski seconded the motion. The motion carried.

Respectfully submitted.

Angela Kissell
Recording Secretary
Town Clerk

Select Board

Jay Kullman, Chair

Rick Kaminski

Keith Cappellini