

**Selectboard, Town of Plymouth**  
**Monday, October 1, 2018**  
**Regular Meeting Minutes**  
**6:30 PM**

Members: Ralph Michael, Chair; Larry Lynds; Shawn Bemis  
Others: Kam Johnston; Sandie Small

Ralph called the Meeting to Order at 6:30 pm.

- Those present were introduced.
- There were no changes to the Agenda.
- The Minutes of 9/17/18 were reviewed. Shawn motioned to accept; Ralph seconded; so voted.
- Kam Johnston spoke about posting information on the website; he also suggested that said information be in a PDF format so that more viewers could access the postings.
- Mail was reviewed and tended to.
- The Collector of Delinquent Taxes, Kathy Billings, requested permission to use the old Town Office Building as her office; she has been working from home and storing all the paperwork and documents relative to said job in her home. The space would be most helpful to Kathy. The SB agreed to have Kathy use the building; but Larry mentioned that it would require some upgrades.
- Warrants were reviewed, approved, and signed.
- Under old and unfinished business: the roof repair and work at the CC should be able to commence in the spring; the structures on VT Route 100 which are someone in disrepair are owned and the Town cannot consider them abandoned or vacant or dangerous; the Listers will be asked to explain the Lister Errors and Omissions Certificate they presented for signature by the SB; the Town Clerk will respond affirmatively to Otter Creek Engineering; no change in the status of the sale of the Hawk lot; the CC and the old Town Office is now covered by PACIF insurance; and the following items have been tabled...Cash Receipts Policy, Cash safe; new Audit; tax sale; and ATV roads (however Larry stated that a one-year trial period could be established; a recusal and witness policy will be drafted.

Larry motioned to adjourn the Meeting; Shawn seconded; so voted. The Meeting was adjourned at 7:25 pm.

Draft written by Sandie Small

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Ralph Michael, Chair

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Larry Lynds

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Shawn Bemis